

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

BOARD MEETING MINUTES

DATE: May 20, 2003

LOCATION: 122 Northern Avenue, Gardiner, Maine

TIME SCHEDULED: 9:00 a.m.

TIME CALLED TO ORDER: 9:15 a.m.

TIME ADJOURNED: 12:10 p.m.

MEMBERS PRESENT:

William Bisson, Architect
Lori White, Interior Designer
Anthony DiGregorio, Architect
Robert Armitage, Architect
Terrence DeWan, Landscape Architect
Melvin Braverman, Public Member

MEMBERS ABSENT:

Janet Hansen, Architect
Claire Hunt, Public Member

OTHERS PRESENT:

Carol Leighton, Administrator
Kim Baker-Stetson, Licensing Clerk
Susan Greenlaw, Board Clerk
Jack Richards, A.A.G.

CALL TO ORDER

The meeting was called to order by Board Chair William Bisson at 9:15 a.m. Janet Hansen participated in discussions via telephone until approximately 10:40 a.m., however, she was not permitted to vote on any of the issues discussed.

AGENDA MODIFICATIONS

OLD BUSINESS

Action on minutes of March 18, 2003 meeting

A motion was made by Lori White and seconded by Melvin Braverman to approve the minutes of the March 18, 2003 meeting as written. Unanimous.

NEW BUSINESS

Administrator's Report

Legislation: L.D. 1551 "An Act To License Home Building and Improvement Contractors" – The Business Research and Economic Development Committee has recommended an independent assessment and recommendations from the Department are to be reported back to the Committee.

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Complaint Officer's report

#ARC-019: A motion was made by Lori White and seconded by Terrence DeWan to dismiss this case without prejudice and flag this individual for review in the event that he or she applies for licensure in the future. Unanimous.

Commissioner Robert E. Murray, Jr.

Commissioner Robert Murray, Jr. met with the Board for the purpose of a brief introduction.

Review and Action on Applications

John Catlin (license expired 6/30/2002) – requesting reinstatement. A motion was made by Robert Armitage and seconded by Terrence DeWan to table his application and send a letter asking him if he has practiced architecture during the period that he was considered unlicensed. Unanimous.

A motion was made by Anthony DiGregorio and seconded by Robert Armitage that future applicants applying for reinstatement be required to answer the following question: “Have you provided or directed the actions of others in providing services covered by the Board’s licensing laws and rules?” Unanimous.

Interviews

NAME	RECIPROCITY OR EXAM	LICENSE TYPE	MOTION
Julie Tupper	NCIDQ Certification	Certified Interior Designer	Approved for licensure. Motion by White; second by Armitage. Unanimous.

Discussion – Interview Process

Assistant Attorney General Jack Richards briefly discussed this issue and recommended a rule change to update the current education and training requirements as well as the references to out-dated NCARB publications. NCARB has indicated their willingness to work with the Board on these issues.

Statute Revisions

The Board’s current proposal will not be ready for the next Legislative session. The Board’s Administrator will be drafting an updated proposal for discussion.

Next Meeting Scheduled for July 15, 2003

OTHER BUSINESS

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
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BOARD MEETING MINUTES

A second joint meeting with the Board of Professional Engineers has been scheduled for Thursday, October 23, 2003, at 9:00 a.m. at the Department of Professional and Financial Regulation, Gardiner Annex.

ADJOURN

Being no further business, the meeting was adjourned at 12:10 p.m.